



**CITY OF HOUSTON**  
Housing & Community Development Department

**Annise D. Parker**  
Mayor

CLARIFICATION 1  
Homeless Services and Job Training/Education Services  
**SOLICITATION NO. T24056**

Neal Rackleff  
Director  
Housing & Community  
Development Department  
601 Sawyer  
Houston, Texas 77007

October 15, 2014

**SUBJECT:** Letter of Clarification No. 1  
Housing & Community Development Homeless Services and Job Training/Education Services

**REFERENCE:** RFP No.: T24056

**TO:** All Prospective Respondents

This Letter of Clarification is issued for the following reasons:

• **To revise the above referenced solicitation as follows:**

***Pre-Proposal Conference and Question for additional information***

A Pre-Proposal Conference will be held at HCDD 601 Sawyer, first floor Conference Room, Tuesday, October 16, 2014 at 2:00 p.m. The deadline for submission of questions relating to the RFP is Friday, October 21, 2014 at 10:00 a.m. All questions submitted in writing prior to the deadline will be compiled and answered in writing. Once the submission of questions deadline has passed, all submissions will be final. A copy of all questions and answers will be posted as a Letter of Clarification on HCDD's website <http://www.houstontx.gov/housing/rfp.html>.

***(Revised) Pre-Proposal Conference and Question for additional information***

A Pre-Proposal Conference will be held at HCDD 601 Sawyer, first floor Conference Room, Monday, October 20, 2014 at 2:00 p.m. The deadline for submission of questions relating to the RFP is Friday, October 24, 2014 at 2:00 p.m. All questions submitted in writing prior to the deadline will be compiled and answered in writing. Once the submission of questions deadline has passed, all submissions will be final. A copy of all questions and answers will be posted as a Letter of Clarification on HCDD's website <http://www.houstontx.gov/housing/rfp.html>.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a qualifications packet on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their qualifications packet.

If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,

Derrick McClendon  
Division Manager  
City of Houston, Housing and Community Development Purchasing Division  
713-868-8369